

Schedule of Licence Conditions

Conditions consistent with the operating schedule	Agreed	Proposed by
<ol style="list-style-type: none"> 1. The sale of alcohol from the premises shall be for delivery only by a delivery rider. Members of the public shall have no access to the premises. 2. A digital CCTV system shall be installed, or the existing system maintained, such system to be fit for the purpose and to be to the reasonable satisfaction of the police. 3. The CCTV system shall be capable of producing immediate copies on site. Copies of recordings shall either be recorded digitally on to CD/DVD or other equivalent medium. 4. Any recording shall be retained and stored in a suitable and secure manner for a minimum of 31 days and shall be made available, subject to compliance with Data Protection legislation, to the police for inspection within 24 hours of request. 5. The precise positions of the cameras may be agreed, subject to compliance with Data Protection legislation, with the police from time to time. 6. The system shall display, on any recording, the correct time and date of the recording. 7. The CCTV system shall be maintained and fully operational throughout the hours that the premises are open for any licensable activity. 8. An incident log/register shall be maintained to record all incidents of crime and disorder occurring on delivery of products. This log/register shall be available for inspection by a police officer or other authorised officer on request. 9. Between the hours of 1800 and 0800 riders shall be permitted to collect orders and deliver on foot, by pedal bike, electric bike (or other electric vehicle) only. 10. Riders shall not be permitted to smoke in the immediate vicinity of the premises. 11. Riders shall not be permitted to congregate in the immediate vicinity of the premises. 12. Riders shall be instructed not to loiter in the vicinity of residential premises. 13. No collections of waste or recycling materials (including bottles) from the premises shall take place between 22:00 hours and 08:00 hours on the following day. 14. Prominent, clear and legible notices shall be displayed at all exits requesting staff and couriers to respect the needs of local residents and to leave the premises and the area quietly. 15. The premises licence holder shall ensure that an age verification 	N/A	Applicant

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<p>policy shall apply whereby all delivery riders shall be trained to ask any customer to whom alcohol is delivered, who appears to be under the age of 25 years to produce, before being sold alcohol, identification being a passport or photocard driving licence bearing a holographic mark or other form of identification that complies with any mandatory condition that may apply to this licence.</p> <p>16. All delivery riders shall receive training in age restricted sales:</p> <ul style="list-style-type: none"> • induction training shall be completed and documented prior to the delivery of alcohol by the rider; • refresher/reinforcement training shall be completed and documented at intervals of no more than 6 months; <p>17. Training records shall be available for inspection by a police officer or other authorised officer on request. Training records shall be electronically stored by the licence holder for a period of 12 months.</p> <p>18. A warning shall be displayed on the digital platform on which an order is placed informing customers that they must be aged 18 or over to make a purchase of alcohol and notifying customers that the rider will carry out age verification on delivery. The customer shall be required to declare that he or she aged 18 or over. If the rider is not satisfied that the customer is aged 18 or over any alcohol in the order shall be withheld.</p> <p>19. All riders shall be trained to record refusals of sales of alcohol in a refusals log/register. The log/register shall contain:</p> <ul style="list-style-type: none"> • details of the time and date the refusal was made; • the identity of the rider refusing the sale; • details of the alcohol the person attempted to purchase. <p>20. This log/register shall be available for inspection by a police officer or other authorised officer on request.</p>		
Conditions proposed by objectors	Agreed	Proposed by
<p>To replace Condition 4 as proposed by the applicant:</p> <p>21. Delivery staff shall conduct the delivery in a manner that will not cause a noise disturbance to the occupiers of any residential properties surrounding the delivery address. This includes the avoidance of slamming doors, playing loud music, shouting, overrevving engines and sounding horns to signal their arrival. The driver shall turn the engine off immediately upon arrival at the delivery address and will park considerately without causing any obstruction to the highway.</p>		Licensing and Out of Hours

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| <p>22. All deliveries of alcohol shall only be delivered to a premises address with a valid postcode and will only be delivered directly to that property and not to a public place.</p> <p>23. Customers must be instructed when placing the order that they will not be able to collect the order from the vehicle. All deliveries will only be made directly to the property address and customers will not be permitted to take orders from the vehicle.</p> <p>24. Alcohol can only be ordered for delivery to the person placing the order and all purchases shall be made by debit or credit card only.</p> <p>25. Customers will be reminded at the point of sale that it is a criminal offence for a person under 18 to purchase or attempt to purchase alcohol and that it is also an offence to purchase alcohol on behalf of a person under 18.</p> <p>26. Alcohol delivery will be refused if delivery staff consider the person receiving the delivery to be underage or under the influence of alcohol or drugs.</p> <p>27. The premises licence holder shall provide the following information in writing to the licensing authority before any sale of alcohol is carried out: a) The trading name of any company that will operate under the licence b) Any telephone numbers that will be used to accept orders c) The URL/website address and any mobile applications that will be used to accept orders. Any change to this information must be notified to the licensing authority within seven days.</p> <p>28. Any promotional material and/or any website home page used as part of the business operating under this licence will clearly state the premises licence number. For the avoidance of doubt, this includes flyers, leaflets and business cards promoting the business.</p> <p>29. The Designated Premises Supervisor shall ensure that a written notice of authority is kept at the premises for all staff who sell and deliver alcohol. The notice shall be made available for inspection upon request of the police or an authorised officer of the licensing authority and all staff selling alcohol must be in possession of formal identification to verify their identity against the notice.</p> | | |
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To replace Conditions 1, 2 & 4 as proposed by the applicant:

30. Staff shall be provided with comprehensive training in underage sales; recognising signs of drunkenness; conflict management; how to refuse service; complying with the licence conditions; and obligations and offences under the Licensing Act that apply to the sale of alcohol.
31. Staff training shall include the Challenge 25 policy and its operation. Staff shall be trained to take such action as is

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<p>necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18.</p> <p>32. Documented records of training completed shall be kept for each member of staff. Training shall be regularly refreshed and at no greater than 12 monthly intervals. Training shall be given to a new member of staff before they commence paid employment. Training records shall be made available for inspection upon request by a police officer or an authorised officer of Manchester City Council.</p> <p>33. An alcohol sales refusal register shall be maintained to include details of all alcohol sales refused, the date and time of the refusal, the member of staff who made the refusal and the reason for refusal. The refusals register shall be made available to an authorised officer of a responsible authority on request.</p> <p>34. The premises shall implement age-verification procedures at both the point of sale and the delivery of alcohol. The Challenge 25 age verification policy shall be implemented at the point of delivery with delivery staff trained to ask customers whom they believe to appear under the age of 25 to produce photographic identification.</p> <p>35. Proof of age shall only comprise a passport, photo card driving licence, an EU/EEA national ID card or similar document, an HM Forces warrant card, or a card bearing the PASS hologram.</p>		
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